

Penn Abroad Leaders (PALs) Roles and Responsibilities



Goals and Responsibilities:

- Act as a student advisory board to Penn Abroad
- Work closely with the Penn Abroad team on special projects with strategic significance, identify areas of improvement, and provide input on the student experience
- Participate in activities and complete projects in support of Penn Abroad programs:
 - Serve as lead ambassadors by participating in programs sponsored by Penn Abroad every semester
 - Attend and lead outreach events for Penn students interested in going abroad
 - Provide support during Penn Abroad program launches
- Meet formally 8 times during the academic year: 1 Penn Abroad Leaders planning retreat and 3 monthly meetings during the Fall semester, and 4 monthly meetings during the Spring semester.

Job Description and Expectations:

PALs (Penn Abroad Leaders) are a group of up to 12 students who have participated in a global program run through the Penn Abroad office. This group will consist of leaders representing a variety of perspectives and global experiences within the Penn Abroad portfolio. This is a leadership opportunity for students to serve as an advisory board to Penn Abroad by working on special projects, providing evaluations and feedback on Penn Abroad programs, and supporting Penn Abroad events.

PALs are expected to be on campus for the *entire academic year* during which they serve on the advisory board. As part of this collaborative, team-oriented advisory board, they are expected to display exemplary behavior and conduct themselves with an open-minded, culturally aware, and inclusive attitude.

PALs are required to serve as [Penn Abroad Ambassadors](#). They are responsible for attending and participating in programs sponsored by Penn Abroad every semester. These programs include, but are not limited to: info sessions, group advising sessions, exchange student programming, pre-departure orientations, re-entry programming, the Penn Abroad photo contest, department outreach, and admissions events.

PALs are expected to attend monthly meetings during the third week of each month, and ***dinner will be provided at these regular monthly meetings***. Attendance is mandatory for all monthly meetings, and if a PAL misses more than one meeting per semester, they will be asked to step down from the advisory board. The Global Programs Coordinator or a Penn Abroad representative will attend the meetings and serve as a mentor to the group.

Why become a PAL?

PALs have the unique opportunity to utilize their experiences abroad to work collaboratively with their peers on special projects that can shape global programs for Penn students and provide valuable insights on how best to enhance Penn Abroad programs that address student needs. This board is essential to the growth of Penn's global programs and to providing every Penn student with a meaningful global experience. We believe that the global opportunities we provide enable students to leave the university as more engaged global citizens. Join us in building this global community!

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Aside from providing professional development and recognition to the group, Penn Abroad will also facilitate a positive and team-oriented environment. While seeking to enhance Penn's global community, the initiatives and activities of the board also aim to develop the leadership skills of each member.