Step-by-Step Application Guide for Summer Study Abroad

Status	What This Means	Your Required Actions & Deadlines
Incomplete	• You have *started* your Penn Abroad application but *have not submitted it yet*. • Your application will not count towards the application cap until it is submitted.	Submit your application by the **Application Deadline with your Passport Information, Home School Advisor Approval and /or Major Advisor Approval,** which is stated on the program's brochure: • Priority Summer: February 1 • Standard Summer: March 1
Submitted	• You have submitted your application, which includes Home School and/or Major Advisor Approval, Passport Information, College Intake Form (CAS only), and XCAT Requests. • Next, Penn Abroad reviews your application and eligibility	• If you *are eligible*, your status moves to **Accepted** *(unless you are applying to a selective program; see next status)* • If you *are not eligible*, your application with be withdrawn and you can reopen an application to a different program before the deadline
Conditionally Approved **Selective Programs Only*	• Programs marked "Selective" on PASSPORT may receive more applicants than space available. • **A Selection Committee** decides which students advance to the next phase of the application process.	• If selected, you will move to **Conditionally Approved**. ○ You must confirm your placement within 2 business days and will then be moved to **Accepted** status. • If you are *not* selected, your application with be withdrawn and you can reopen an application to a different program before the deadline.

Accepted	• Congrats! You have been accepted to study abroad in the summer term!	• Pay attention to emails from Penn Abroad advising you of any financial aid available to you.
		• Complete all newly added forms in PASSPORT.
		• Once your aid notification is received, commit to your program by:
		  ○ Priority Summer: February 15
		  ○ Standard Summer: March 15

Committed	• You have committed to going abroad. Congratulations!
	• Once you apply externally, you will wait for formal acceptance from your host university/program.
		• Apply to your host institution by the deadline.
		  ○ Priority Summer: February 20
		  ○ Standard Summer: March 20
		• Complete newly added forms in PASSPORT. Finish forms by April 1.
		• Upload your host acceptance letter to PASSPORT upon receipt.
		• Complete all acceptance steps as outlined by your host program.
		• Attend the **mandatory in-person pre-departure orientation**.