



Committee on Travel Risk Assessment Guidelines

Fall / Academic Year 2021

As of May 25, 2021, the Committee on Travel Risk Assessment (CTRA), which includes members from Penn’s Office of Risk Management & Insurance and the Office of Global Support Services, has approved study abroad in Fall / Academic Year 2021 to the following locations and programs:

Location	Program Name
France	Penn Semester in Lyon
Hong Kong	Chinese University of Hong Kong
Ireland	CASA Dublin: Trinity College Dublin
Italy	Bocconi University Bologna Consortial Studies Program Intercollegiate Center for Classical Studies in Rome
Portugal	CIEE Lisbon: Language and Culture
South Korea	Yonsei University
Spain	CASA Seville: University of Seville
United Kingdom	King’s College London London School of Economics and Political Science Queen Mary, University of London SOAS, University of London University of Cambridge: Pembroke College University of Edinburgh

Travel has been approved by CTRA under the following conditions. **Each individual Penn traveler must agree to and abide by these conditions:**

- The traveler is fully vaccinated* prior to departure or has a medical or religious exception.
- Review and sign Penn’s [liability form](#) for travel during the COVID-19 pandemic. Upload your completed form to [PASSPORT](#) by June 1, 2021.
- Book round-trip air travel via World Travel, Penn’s approved Travel Management Company. Penn Abroad will provide booking instructions during the “Commit” phase in PASSPORT (to be released to students on June 2, 2021). Do not book your travel until you receive further instruction from Penn Abroad.
- Register trip details in [MyTrips](#), including:
 - Air and ground transportation details
 - Local phone number
 - Address of accommodation/dormitory/apartment (including quarantine hotel/location)

- Approved international trips, including personal travel, undertaken during the Penn Abroad program dates
- Register with U.S. State Department's [Smart Traveler Enrollment Program](#).
- Watch Penn's [Traveler Training video](#).
- Follow local and host institution directives regarding social distancing, face coverings and other health and safety precautions.
- **Academic and Co-curricular Travel**
 - Academic and co-curricular travel during the Penn Abroad program dates is permitted when organized and/or sponsored by the host institution, study abroad provider or Resident Director.
- **Personal and Leisure Travel**
 - Personal/leisure travel during the Penn Abroad program dates is not permitted when quarantine is required for any length of time either upon arrival at the destination country or upon return to the study abroad host location.
 - Students may not miss class or attend virtual class as a result of mandatory testing or quarantine required for a personal/leisure trip.
 - Where quarantine is not required, personal/leisure travel is permitted to CDC Level 1 and Level 2 countries subject to local and host university restrictions regarding travel, visa, or COVID risk.
 - **Personal/leisure travel is not permitted to CDC Level 3 and Level 4 countries without CTRA approval.**
 - **Important Note:** CTRA guidelines regarding personal and leisure travel supersede country-specific guidelines. Even in instances where country-specific guidelines permit travel among CDC Level 3 and CDC Level 4 locations without quarantine, students studying on a Penn-approved study abroad program may not travel to these destinations without CTRA approval.
- Complete check-in with Penn Abroad three weeks prior to departure to confirm arrival logistics, ensuring that you have proper documentation, financial resources, and firm understanding of the testing and quarantine plan required to enter your destination country.
- Participate in all check-ins required by Penn Abroad and/or your Host Program during the arrival and quarantine period abroad, and until you arrive in your permanent accommodation for the semester or year. Frequency of check-ins will range from daily to every few days, and will include a combination of email, audio call, and/or video call.

* As of May 18th, 2021, COVID-19 vaccination is required for all Penn-affiliated travel, both domestic and international, unless an exception has been granted for medical or religious reasons. For details on the vaccination requirement, please see Penn's updated [International Travel Guidance](#). Questions related to the new guidance can be directed to travelsafety@pobox.upenn.edu.

If you have questions or feel that you are unable to meet these conditions, please contact travelsafety@pobox.upenn.edu. A violation of the conditions may be subject to disciplinary action, including removal from the program.

In addition, travelers should review the following resources, subject to updates, upon their return to campus:

- Penn's [Student Campus Contact](#)
- Penn [Compliance with COVID Testing](#)
- [PA Department of Health](#) guidelines for travelers
- [PennOpen Pass](#)

As a reminder, all Penn travelers are members of [International SOS](#), which provides 24/7 medical and security guidance free of charge. ISOS will also arrange for medical care and coordinate your travel insurance coverage. This service is free of charge with your Penn member ID #11BSGC000012. Call ISOS at +1 215-942-8478 any time for assistance. To authorize your ISOS membership and insurance coverage, remember to register your travel in [MyTrips](#).

By signing my name below, I acknowledge that I have read, understand, and agree to all conditions set forth by Penn's Committee on Travel Risk Assessment for travel to my destination country.

Signature

Printed Name

Date