As per the U.S. Department of State regulations, the hosting Penn faculty mentor must evaluate the progress and performance of the J-1 Student Intern prior to the completion of the internship. **All internships require a final concluding evaluation. The internships lasting longer than six months also require at least one additional evaluation undertaken at the midpoint of the program.** The hosting department must retain J-1 Student Intern evaluations (electronic or hard copy) for at least 3 years following the completion of each intern’s program.

**A copy of each evaluation must be sent to ISSS within 5 business days of the J-1 Student Intern’s program end date. Should the hosting department neglect to provide ISSS with a copy of evaluation(s), the department will be barred from hosting any J-1 Student Intern for 12 months.**

J-1 Student Intern’s Name: ___________________________ / ___________________________ / ___________________________  
(Family/Last) (Given/First) (Middle)

Faculty Mentor’s Name: ____________________________________________

Faculty Mentor’s Title: ____________________________________________

Department Name: ____________________________________________

**Check One:**

☐ Midpoint evaluation  ☐ Final evaluation

**Evaluate the Student Intern’s performance on the tasks outlined in the original DS-7002 Training Plan:**

☐ Excellent  ☐ Above Average  ☐ Average  ☐ Below Average

**Comments on the Student Intern’s performance:**

How would you rate the overall student internship program and its benefits to your department and Penn?

☐ Excellent  ☐ Above Average  ☐ Average  ☐ Below Average

**How this program has benefited Penn and the J-1 Student Intern in terms of educational and cultural exchanges?**

Faculty Mentor’s Signature: ___________________________  Date: ___________________________

Student Intern’s Signature: ___________________________  Date: ___________________________