

As per the U.S. Department of State regulations, the hosting Penn faculty mentor must evaluate the progress and performance of the J-1 Student Intern prior to the completion of the internship. **All internships require a final concluding evaluation. The internships lasting longer than six months also require at least one additional evaluation undertaken at the midpoint of the program.** The hosting department must retain J-1 Student Intern evaluations (electronic or hard copy) for at least 3 years following the completion of each intern's program.

***A copy of each evaluation must be sent to ISSS within 5 business days of the J-1 Student Intern's program end date. Should the hosting department neglect to provide ISSS with a copy of evaluation(s), the department will be barred from hosting any J-1 Student Intern for 12 months.***

J-1 Student Intern's Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Family/Last) (Given/First) (Middle)

Faculty Mentor's Name: \_\_\_\_\_

Faculty Mentor's Title: \_\_\_\_\_

Department Name: \_\_\_\_\_

**Check One:**     Midpoint evaluation         Final evaluation

**Evaluate the Student Intern's performance on the tasks outlined in the original DS-7002 Training Plan:**

Excellent     Above Average     Average     Below Average

**Comments on the Student Intern's performance:**

**How would you rate the overall student internship program and its benefits to your department and Penn?**

Excellent     Above Average     Average     Below Average

**How this program has benefited Penn and the J-1 Student Intern in terms of educational and cultural exchanges?**

**Faculty Mentor's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Intern's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_