Subject: Important I-20/DS-2019 Application Instructions and iPenn PIN Number
Importance: High

Dear Student,
If you have *not yet* applied for your I-20 or DS-2019, please see our website (http://global.upenn.edu/isss/new) for I-20/DS-2019 application information.

You can then access the application request at https://www.ipenn.oip.upenn.edu.

To log in, you will enter:
- Your 9-digit admission ID or your US Social Security number*
- Your date of birth
- Your PIN which is ####
* You can use your US Social Security number if you previously provided this number to your admissions office. Please also note that this is not the 8-digit ID issued by Penn.

After you log in, you will find the following forms:
1. Application for I-20 or DS-2019
2. Application for SEVIS Dependent (if your spouse or children will accompany you)
3. Shipping Request Form

Please begin this process as soon as possible, to allow enough time for all steps outlined at
http://global.upenn.edu/isss/new
Due to our staff working remotely as of March 23, 2020, the processing and shipping of new I-20 or DS-2019 forms may take 5 - 6 weeks after we receive your complete application with financial documents and passport copy.

In addition, we have become aware of delays with student applications for visa appointments as the U.S. Department of State has temporarily suspended visa services globally. Please see
https://travel.state.gov/content/travel/en/News/visas-news/suspension-of-routine-visa-services.html
As the length of the suspension is unknown, the ultimate impact on students being able to arrive in time for the fall semester remains uncertain but we will continue to monitor the situation. Please refer to our website for our latest updates https://global.upenn.edu/isss

Resources:
* Financial instructions: http://global.upenn.edu/isss/new-app#finances
* Funding requirements: https://www.ipenn.oip.upenn.edu/istart/xservices/services/upenn-codes.cfm
* SEVIS transfer: http://global.upenn.edu/isss/new-app#transfer
* US entry visa process: http://global.upenn.edu/isss/acquiring
* US visa wait times: https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/wait-times.html

If you cannot locate your admission ID, please notify your Penn admission office or department right away and ask them to send you the necessary information. If you have received your admission ID and this email from ISSS, but you still cannot log in, please send email to isss@pobox.upenn.edu (Subject Line: 'Admissions ID Login Issue').

Regards,
ISSS Staff