

International Travel Questionnaire

Group Trip Leader

(To be completed by Trip Leader or designee)

Please complete the items below and submit all documents for CITRA review (citra@lists.upenn.edu) by **February 1st** for summer and fall travel or **October 1st** for winter and spring travel.

GROUP TRAVEL ONLY: Please submit a list of all travelers in the group including: name, Penn ID, school/college, major, grade level (UG/Grad)

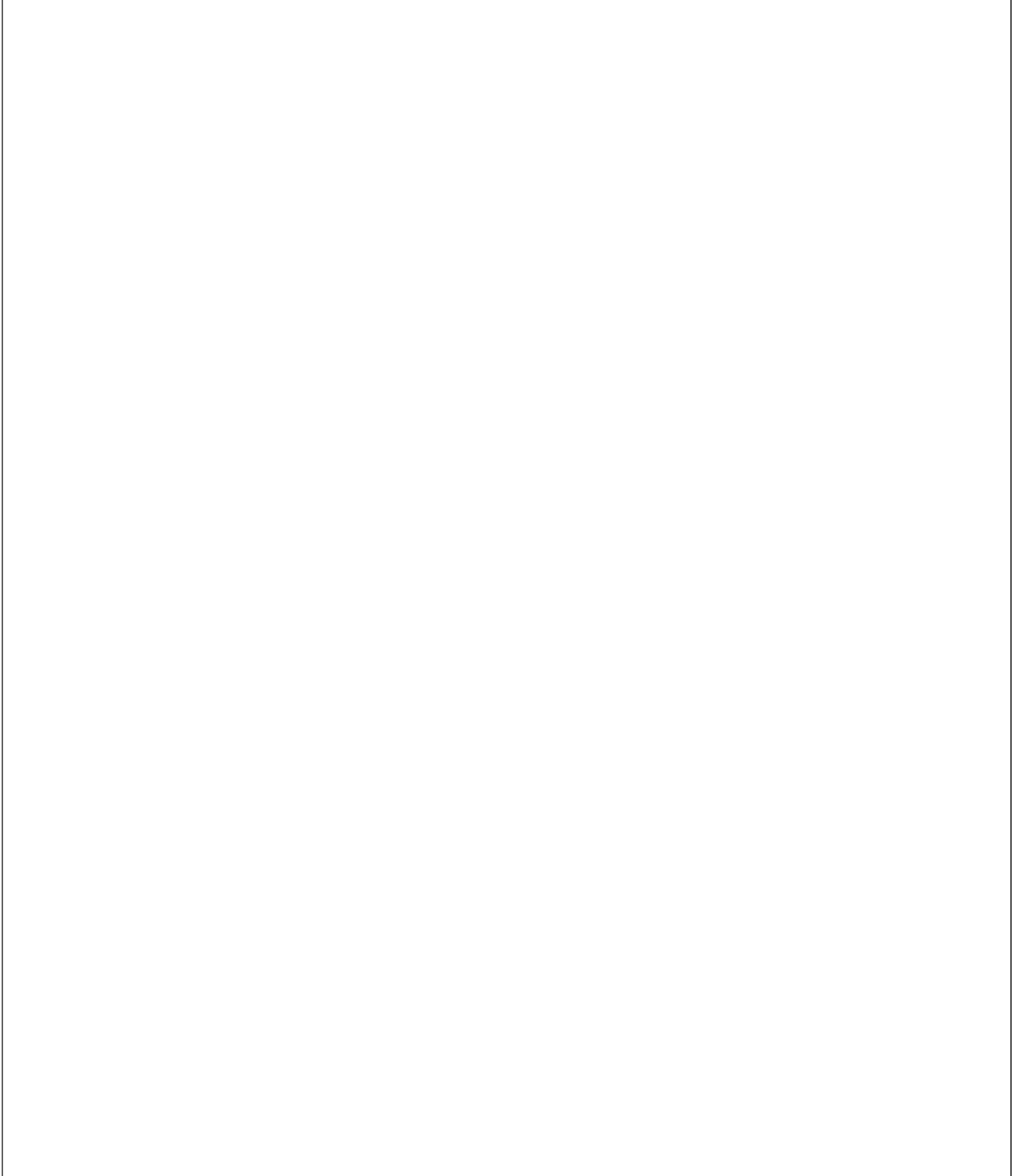
Trip Leader Name & Title:			Penn ID:
<input type="checkbox"/> Student	<input type="checkbox"/> Faculty	<input type="checkbox"/> Admin	Email:
Department/College:			# of Travelers <input type="checkbox"/> Employees <input type="checkbox"/> Undergrad <input type="checkbox"/> Grad
Heightened Risk Region(s) to be visited:			Exact Dates of Travel:
Program/Group Trip Name:			
Purpose of Travel:			

1. Itinerary

Please provide any details of your itinerary that you are aware of to date, including all flights, cities/countries to be visited, address of accommodation(s), extracurricular activities, excursions, and modes of transportation.

2. Explanation of Travel (address both points):

- Your compelling academic rationale for travel to this particular location, and why an alternative location was not chosen.
- Your level of familiarity with the location, including language, culture and/or coursework you have completed in preparation for travel to this location.

A large, empty rectangular box with a thin black border, intended for the student to write their explanation of travel. The box occupies most of the lower half of the page.

3. Travel Risk Awareness

Please review the health, safety or security risks involved with your travel and explain the steps you will take to mitigate these risks. Please refer to [U.S. Department of State](#) Travel Warning/Alert and [International SOS](#) (Penn Member ID: 11BSGC000012) guidance as appropriate.

4. Contacts in Country

Please list all contacts in country including partner institutions, corporate/NGO contacts, colleagues, tour guides, drivers, relatives, friends, etc.