

# International Travel Questionnaire

## Group Trip Leader

(To be completed by Trip Leader or designee)

Please complete the items below and submit all documents for CITRA review ([citra@lists.upenn.edu](mailto:citra@lists.upenn.edu)) by **April 1st** for summer and fall travel or **November 1st** for winter and spring travel.

GROUP TRAVEL ONLY: Please submit a list of all travelers in the group including: name, Penn ID, school/college, major, grade level (UG/Grad)

<b>Trip Leader Name &amp; Title:</b>			<b>Penn ID:</b>
<input type="checkbox"/> <b>Student</b>	<input type="checkbox"/> <b>Faculty</b>	<input type="checkbox"/> <b>Admin</b>	<b>Email:</b>
<b>Department/College:</b>			<b># of Travelers</b> <input type="checkbox"/> <b>Employees</b> <input type="checkbox"/> <b>Undergrad</b> <input type="checkbox"/> <b>Grad</b>
<b>Heightened Risk Region(s) to be visited:</b>			<b>Exact Dates of Travel:</b>
<b>Program/Group Trip Name:</b>			
<b>Purpose of Travel:</b>			

### 1. Itinerary

Please provide any details of your itinerary that you are aware of to date, including all flights, cities/countries to be visited, address of accommodation(s), extracurricular activities, excursions, and modes of transportation.

A large, empty rectangular box with a thin black border, occupying the top half of the page. It is intended for the student to provide an answer to the question above.

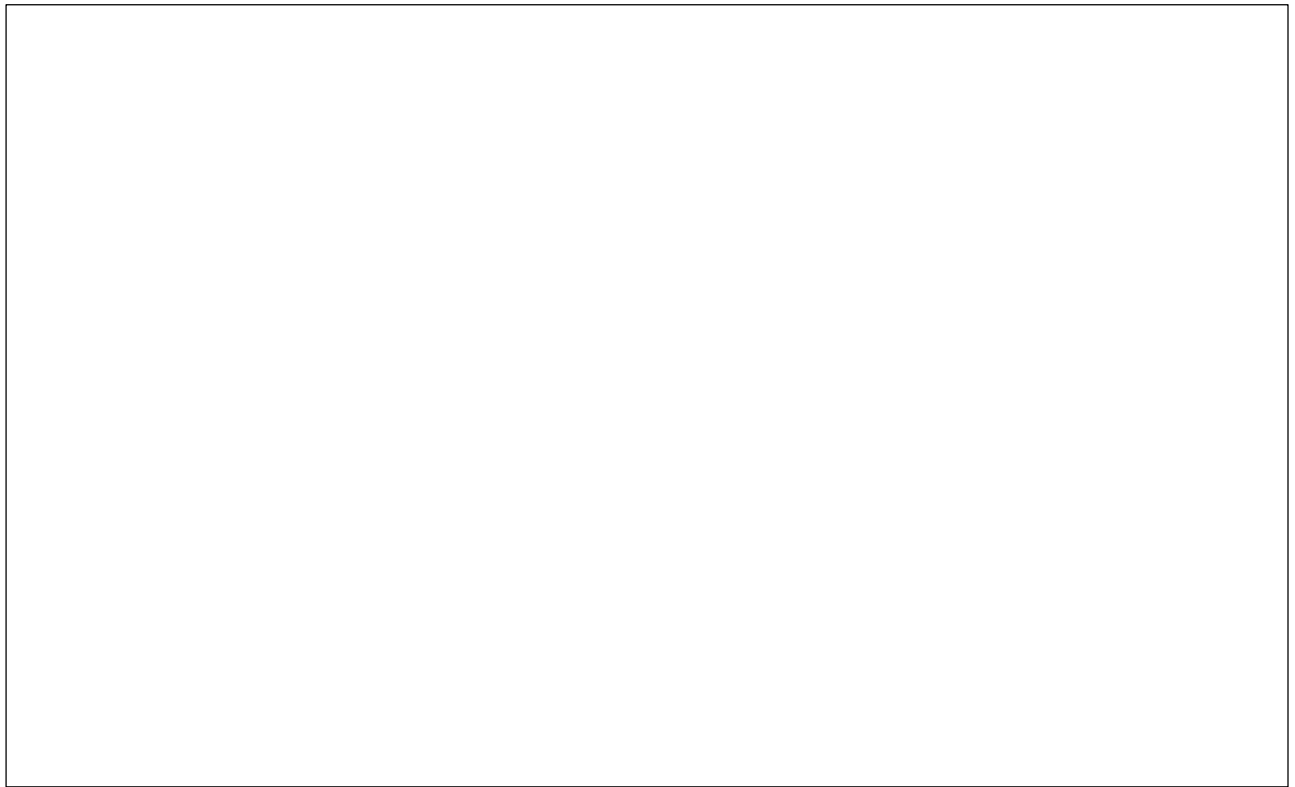
**2. Explanation of Travel (address both points):**

- Your compelling academic rationale for travel to this particular location, and why an alternative location was not chosen.
- Your level of familiarity with the location, including language, culture and/or coursework you have completed in preparation for travel to this location.

A large, empty rectangular box with a thin black border, occupying the bottom half of the page. It is intended for the student to provide an answer to the question above.

**3. Travel Risk Awareness**

Please review the health, safety or security risks involved with your travel and explain the steps you will take to mitigate these risks (refer to [U.S. Department of State](#) Travel Warning/Alert and [International SOS](#) guidance as appropriate).



**4. Contacts in Country**

Please list all contacts in country including partner institutions, corporate/NGO contacts, colleagues, tour guides, drivers, relatives, friends, etc.

